

# Email Management Health Check

Email is one of the most critical communication tools in today's environment. Due to the ever-increasing reliance as a communication and marketing tool, the quantities of emails are growing exponentially – and so are the problems. From spam and attached documents to misuse, email management is becoming increasingly difficult.

Transam has developed an Email Management Health Check to recognise weaknesses in email systems and recommend solutions to reduce the cost, complexity and maximise the efficiency of email management and IT infrastructure for businesses of all sizes.

Areas we can cover in our health check include:

- ❖ Server Resilience
- ❖ Escalating e-mail storage needs
- ❖ Compliance requirements
- ❖ IT Security
- ❖ Anti-virus management
- ❖ Content Management Anti-spam management
- ❖ The use of e-mail in home and mobile working
- ❖ The management of inboxes and employee misuse
- ❖ The review of your email policy and how it is supported by your IT systems

## Our Approach

### Analysis Phase

In this phase we

- ❖ Understand your requirements and perceived problems
- ❖ Understand your existing network infrastructure systems and policies
- ❖ Use our expertise and comprehensive check lists to identify weaknesses
- ❖ Use reports from your existing products to identify trends

### Reporting Phase

Following the health check we will produce a present a report documenting our findings and recommendations.

### Proposal Phase

Having obtained your feedback, using a day's free consultancy, we can produce a firm proposal together with an outline project plan with estimated costs to implement our recommendations.

For more information on Transam's technical expertise and our range of Health Checks, please visit [www.transam.co.uk](http://www.transam.co.uk) or contact us at [sales@transam.co.uk](mailto:sales@transam.co.uk) or on **020 7549 3123**.